

**Letter of Undertaking for issue of duplicate dividend warrant  
(To be executed on ₹ 10/- Non Judicial Stamp Paper)**

To  
Sinclairs Hotels Limited  
Pressman House, 10A Lee Road,  
Kolkata 700020

I/We, \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ by occupation \_\_\_\_\_,  
residing at \_\_\_\_\_,  
\_\_\_\_\_, holding \_\_\_\_\_ equity shares under Folio  
No./DP ID & CL. ID \_\_\_\_\_ of Sinclairs Hotels Limited (hereinafter referred to as the  
“company”) request you to issue me/us duplicate dividend warrants for;

- (1) ₹ \_\_\_\_\_ for the year \_\_\_\_\_
- (2) ₹ \_\_\_\_\_ for the year \_\_\_\_\_
- (3) ₹ \_\_\_\_\_ for the year \_\_\_\_\_

issued to me/us earlier, which has been lost/not traceable and I/We undertake that the same has not been encashed by me/us. In case at a later date it is found that the original dividend warrant has been encashed, I/we undertake to refund the amount alongwith interest @ 15% p.a, till the date of payment.

I/we hereby undertake and engage for myself, my Executors, Administrators, and Assignees, to hold the Company, and the Directors and Officers thereof, harmless and indemnified against all suits, actions, proceedings, changes, damages, demands, cost, losses and expenses which may arise in the event of the said original Dividend Warrant(s) being paid or forthcoming at any future time, or otherwise in consequence of the Company issuing the Demand Draft(s) to me/us as aforesaid.

I/we solemnly affirm and declare that the above statement is true and correct to the best of my knowledge and belief.

Sole / First holder  
Name / Address / Signature of Shareholder(s)

Second Holder  
Name/Address/Signature of Shareholder(s)

Date :  
Place :

**Note:** This letter of undertaking should be duly attested by the Bank Manager specifying the account no. or Notarized.